



Gallery Exhibition Contract

Student/Faculty Art Exhibition

Exhibiting January 26 - March 6, 2024

The Annual Student & Faculty Exhibit is a wonderful opportunity to get your art on the wall where people can appreciate your hard work and creativity! Every VAC student and faculty who has been involved between June 2021 and December 2023 is invited to submit **ONE artwork per student** that has not yet been exhibited in a show at VAC. **2D pieces must be properly framed and wired.** Please ask your instructor or a member of staff if you have any questions!

IMPORTANT DATES

Artwork Delivery Dates Monday, Jan 8 – Friday, Jan 12, 10am – 4pm
Thursday, Jan 11, 10am – 7pm
Saturday, Jan 13, 10am – 2pm

Artwork Pick Up Dates Thursday, March 7, 10am – 7pm
Friday, March 8, 10am – 4pm
Saturday, March 9, 10am – 2pm
VAC does not have the resources to store art.
Daily storage fees may apply for unclaimed art.

Opening Reception: Friday, January 26, 6 – 8pm

2024 Annual Student/Faculty Art Exhibit

Entry Procedure and Eligibility

- **Entry fee \$10. No Refunds.**
- Students are invited to submit any **one work of art per student** at Valley Art Center (VAC) **between June 2021 and December 2023**. Artwork does not necessarily need to have been created in a VAC class. Faculty are invited to submit any one work of art that they created in the same time period.
- Deliver your art, entry fee and entry paperwork on Monday, Jan 8 – Friday, Jan 12, 10am – 4pm, or Saturday, Jan 13, 10am – 2pm. If you are sending a friend to deliver your art, please make sure you have filled out and signed this contract and send it, and the entry fee, along with the artwork. **Signed contract must accompany artwork at drop-off.**
- Art that has been previously displayed at Valley Art Center is not eligible.
- All artwork must be properly finished and ready for exhibit

**(All 2D work MUST be wired for hanging—NO SAW TOOTH HANGERS)
2D artwork not properly wired will not be accepted.**

- Your 2D piece must have tag attached to the back and then folded over to the front of work. For 3D work, the tag should be fully visible when the piece is set down.
- Valley Art Center reserves the right to refuse any artwork deemed unacceptable based on presentation and/or content or pieces valued above \$20,000.
- 2D work that is more than 4 feet by 4 feet and 3D work that is larger than 3 feet square may be limited by VAC staff.
- Every precaution is taken in handling piece(s) during installation and the exhibition. While on VAC premises, insurance is carried for fire, burglary and theft and is liable to the exhibitor only to the extent of its recovery under said policies. VAC reserves the right to refuse any artwork deemed “too delicate” to adequately protect during normal handling by VAC staff. Artist **MUST** sign a waiver assuming ALL responsibility of said artwork during installation, exhibition and dismantling of exhibit. VAC will only cover artwork should any of the above stated situations occur while artwork is on exhibit. Valley Art Center encourages all artists to carry insurance on their own artwork.
- Artist agrees to work being displayed throughout exhibition dates. **Artwork may not be removed earlier than March 6, 2024 at 4pm.**
- If you are sending a friend to pick up your art, you must inform the Gallery Manager by emailing to galler@valleyartcenter.org before the close of the exhibit on Wednesday, March 6, 2024. VAC will not release art to anyone except the creating artist without previous arrangements being made in writing.
- To help keep classes affordable and support VAC’s nonprofit missions, **40% commission** on the selling price of all artwork is retained by VAC (unless Not For Sale). VAC shall pay the agreed amount (60% of marked price) to the exhibitor by Friday, April 8, 2024 (30 days following the end of the show on March 6, 2024). Any piece marked NFS must still have a declared value for insurance purposes.
- **VAC does not have adequate storage space to hold work after designated pick-up dates and times.** Please note VAC will grant a grace period of 5 business days, after

which artists will be charged a storage fee of \$5 per day which must be paid upon retrieval. If the artist knows there will be a conflict which prohibits pick-up during designated dates and times, the artist must arrange an appointment with the gallery manager for the artist or artist's named representative to ensure pick-up before the end of the grace period.

- **Participation in this exhibition implies agreement to the stated conditions of the exhibition including permission to photograph displayed work for documentation and publicity purposes.**
- **These terms may only be changed by written amendment signed by VAC.**

2024 Annual Student/Faculty Art Exhibit – Artist Contract
Please complete all fields and return to Valley Art Center when dropping off
accepted artwork.

Name _____ Phone _____
first last

Address _____

City/State/Zip _____

Email _____

- May we give contact information to the press if requested? Yes ___ No ___
- FRAGILE ARTWORK WAIVER (if applicable, include with contract) Yes ___ No ___
This includes FRAGILE and/or any ARTWORK NEEDING SPECIAL or
SPECIFIC HANDLING INSTRUCTIONS. Artist has the right to withdraw any
artwork for consideration once reviewing the terms of the waiver.

I AGREE TO THE AFOREMENTIONED CONDITIONS OF THIS EXHIBIT:

Artist Signature _____ Date _____
(Guardian Signature if the artist is under the age of 18 years)

*Please fill out all fields below for each artwork. Title exactly as you'd like it written. For medium
indicate as follows, for example: Oil pastel on board or Silver gelatin print or Stoneware with glaze.

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Please fill out all fields below for artwork to be exhibited

Title _____

Medium _____

Price/NFS _____ If NFS, Replacement Value _____

Class/Session/Year _____

Instructor _____

Entry Fee: \$10.

CASH

CHECK: # _____

V | MC | D | AMEX : Please pay at front desk or by phone at 440-247-2507.

FRAGILE ARTWORK WAIVER

(COMPLETE IF ARTWORK IS FRAGILE*)

Valley Art Center (VAC) reserves the right to refuse any artwork deemed "too fragile" to adequately protect during normal handling by VAC staff and volunteers. Artist MUST sign a waiver holding VAC harmless for any damage the piece may incur while on VAC premises.

I, _____, would like to submit artwork deemed fragile:
(artist name)

(title of artwork)

constructed using _____
(materials used in piece)

valued at _____ for _____
(value of piece) (gallery exhibit)

I acknowledge that the above listed artwork has been deemed "fragile."

(artist signature)

(date)

(artist – print name)

(contact phone number)

(email)

(address)

(city)

(zip)

(VAC staff signature)

(date)

Cut or fold at dotted line

For 2D work, affix tag to back of work and fold over so that the information below can be seen from the front

For 3D work affix tag so that the information below is fully visible when the piece is set down.

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For 2D work, affix tag to back of work and fold over so that the information below can be seen from the front

For 3D work affix tag so that the information below is fully visible when the piece is set down.

PLEASE DO THIS.

Please be sure that all information below this line is visible.

Title

Name

Medium

Size

Price

Phone

Please be sure that all information below this line is visible.

Title

Name

Medium

Size

Price

Phone
